



**Indian Education**  
 Montana Office of Public Instruction  
 Denise Juneau, Superintendent

# Indian Education for All K-12 Grant Proposal

**Return to:** Justine Jam  
 Office of Public Instruction  
 PO Box 202501  
 Helena, MT 59620-2501

For OPI Use Only  
 County \_\_\_\_\_ Co # \_\_\_\_\_  
 District Name \_\_\_\_\_ LE # \_\_\_\_\_

**Deadline:** June 30, 2014  
**Project Year:** July 1, 2014 – June 15, 2015

## PART A. GENERAL INFORMATION

1. Prime Applicant District (District Designated Fiscal and Administrative Agent)

Elementary or  High School or  K – 12

School Name \_\_\_\_\_ County \_\_\_\_\_  
 Reservation \_\_\_\_\_

2. Project Director (Must be school staff and responsible for all grant activities and reporting)

Name \_\_\_\_\_ Position \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

3. Submitted by:

Authorized Representative \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Telephone \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Statement of Assurances: The Board of Trustees submitted a Common Assurances form to the Office of Public Instruction for the 2013-14 school year, and no circumstances affecting the validity of the assurances have changed since its submittal. Further, the Board of Trustees certifies the district will carry out the proposed project in accordance with the Office of Public Instruction proposal guidelines and Indian Education for All (MCA 20-1-501).

\_\_\_\_\_  
 Signature  
 Designated Authorized Representative

- Superintendent     Principal  
 County Superintendent (if there is no Superintendent or Principal)  
 Approved Exception

\*Board of Trustees of the Prime Applicant must be informed if district is awarded an Indian Education for All K-12 Grant.

## Background Information

MCA 20-1-501, also known as Indian Education for All, reads: *Every Montanan... whether Indian or non-Indian, be encouraged to learn about the distinct and unique heritage of American Indians in a culturally responsive manner...all school personnel should have an understanding and awareness of Indian tribes to help them relate effectively with Indian students and parents...Every educational agency and all educational personnel will work cooperatively with Montana tribes...when providing instruction and implementing an educational goal.*

The OPI Montana Common Core Standards (MCCS) Implementation Strategic Plan supports the Montana Office of Public Instruction's goal of all Montana students graduating career and college ready. The Strategic Plan builds on previous planning efforts and, through the delivery process (on-line/onsite), provides concrete steps to improve implementation, monitor progress, and accomplish measurable results, by creating a collaborative and coordinated system towards high quality Professional Learning (PL). For more on this OPI MCCS strategy, go to <http://opi.mt.gov/groups/mtprofessionallearning/> or, the OPI Strategic Plan calendar of PL training dates <http://goo.gl/6hM7Oz>

## 2014-2015 OPI Indian Education for All (IEFA) K-12 Grant

The Office of Public Instruction Indian Education Division is offering this unique grant opportunity for schools on or near reservations this coming school year! The award will be up to \$10,000 and is an excellent opportunity to create a dynamic school-wide, professional learning plan towards the integration of IEFA within the Montana Common Core Standards (MCCS). The goals of the Indian Education for All K-12 Grant include two important expectations:

1. Each school/district will include in its IEFA policy and/or plan, a process for the selection and inclusion of tribally specific resources relevant to Montana tribes not from the applicants reservation.
2. Each school/district will design and provide a program of professional development for instructional staff. The program will develop capacity to integrate IEFA in the implementation of MCCS for all Montana students to graduate career and college ready.

## Important Dates:

April 28, 2014:	OPI IEFA Grant information released and posted at: <a href="http://opi.mt.gov/programs/indianed/IEFA.html#gpm1_4">http://opi.mt.gov/programs/indianed/IEFA.html#gpm1_4</a>
June 30, 2014:	All grant application materials are due.
July 31, 2014:	Grants awarded.
February 15, 2015:	Mid-Year Report due.
June 15, 2015:	All grant projects completed.
June 30, 2015:	Final Report due.
August 10, 2015:	Final Fiscal Report due.

## Who is eligible to apply?

This K-12 OPI IEFA Grant is open to any Montana public school district on or near a Montana reservation. Priority will be given to schools which have not had a previous IEFA grant. Review eligible Montana Schools at [http://www.opi.mt.gov/pdf/IndianEd/HotTopics/14SelectedPublicSchools\\_GrantApp.xlsx](http://www.opi.mt.gov/pdf/IndianEd/HotTopics/14SelectedPublicSchools_GrantApp.xlsx)

## Proposal Components:

Proposal must be no longer than ten (10) pages total (1.5 line spaced, and 12 point font) and must include the following:

1. Abstract: Provide a one-paragraph description of the proposed project, as it directly supports your MCCS/IEFA district plan.
2. Narrative: Provide a clear, detailed description of the following:
  - A. Within your school/district's IEFA policy and/or plan, what is the process you will have for the selection and inclusion of tribally specific resources relevant to Montana tribes (not from the applicant's reservation)?

B. How will this IEFA grant facilitate your staff’s Professional Learning towards MCCS? This response does not include the information for the 16 hours of additional professional development. Frame your response to address the Four Essential Questions from the Strategic Plan (page 2):

- What do the MT Common Core Standards require of students?
- What do the MT Common Core Standards require instructionally that is different from the previous standards?
- What do school leaders need in order to support students and teachers?
- What is different about the new assessment system?

3. Timeline: Identify who, what, when, where, how in a corresponding timeline aligned with the project activities (see sample below). Planning should focus on relevant IEFA and MCCS for K-8 elementary or high school.

Grant Goal #	Professional Learning Training/Workshop Title and/or Activity	Presenter’s Name (if applicable)	Grade Level/# of staff (record on Sign-in sheet)	Date Planned	Evaluation Indicator (survey, reflection, evaluation, log, etc.)

4. Commitment: Indicate your administration and staff’s intent to participate in 16 hours of on-site professional development from OPI (at no cost to your district). This is professional learning *beyond* any other district training. Under the timeline, be sure to include the times you would prefer for this training to occur. Also indicate a similar commitment to collaborate with OPI staff on project planning with administration and/or the school’s project director, which may include MCCS culturally relevant lesson/unit selection, coaching, teacher collaboration/feedback, instructional modeling, evaluation of culturally relevant material and vertical alignment. OPI staff will be available for support towards grant objectives, scaffolding, timeline measures, etc., as needed. Lastly indicate the grantee’s intent to collaborate with a cultural consultant who will facilitate efforts for the integration of tribally specific knowledge relevant to the 12 Montana Indian tribes. This training will demonstrate best practices for using the *Montana Tribal Histories Educators Resource Guide*, in addition to ideas and resources for teaching about contemporary issues as they apply to individual tribes. Please indicate the time you would prefer for this training on your timeline.

5. Evaluation: What is the proposed final outcome and how will the district know it has achieved its stated goals? Provide a brief explanation of how the project will assess its effectiveness in meeting the proposed measurable goals.

6. Sustainability: Which activities will be sustainable and carried forward (district, school, grade level, etc.) from this grant? Please consider ongoing guidance and planning with IEFA staff to develop a strategic plan.

7. Reporting: Grantees, directly through the school’s project director are required to submit all necessary communication, as well as program mid-year and final narrative report, and final fiscal reports through the school clerk. Include all contact information for this person and acknowledgment of duties.

8. Detailed Budget: Please develop and submit a budget that reflects the costs of personnel services (including contracted/consultant services) and operating expenses (see sample below). Identify and align project goals with a budget amount and activity. Expenses are limited to activities that directly support IEFA implementation within the MCCS. IEFA school level or district funding may be used to support grant goals beyond the awarded amount. Expenditures such as travel costs, substitute teachers, etc. are allowable if they are in direct support of IEFA grant activities, planning or implementation. Technology purchases are prohibited with this grant funding. Budget may include project director’s time and effort devoted to implementing the grant, but *does not* cover the time writing the grant. Salary and benefits for classified staff time for the 16 additional hours (beyond contracted time) of OPI professional development will be paid as additional salary and benefits and should be included in the budget. (A sign in sheet corresponding to the 16 hours will need to be prepared, used and verified by the project director for the district clerk and submitted to OPI.)

[Grant Goal ] Salaries and Benefits: [\$Amount]

[Grant Goal ] Salaries and Benefits: [\$Amount]

Total Personnel Services [\$Amount]

[Grant Goal] [Amount]

[Grant Goal] [Amount]

Total Operating Expenses [\$Amount]

TOTAL BUDGET [\$Amount]

Send the completed Signature Page and proposal by US Mail to:

Justine Jam  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620

For technical assistance please contact:  
Justine Jam, IEFA Implementation Specialist  
(406) 444-7490 Fax (406) 444-3924 [jjam@mt.gov](mailto:jjam@mt.gov)

For other support contact:  
Joan Franke, IE Division Administrative Support  
406-444-3694 [jfranke@mt.gov](mailto:jfranke@mt.gov)

Resources:

OPI Indian Education for All professional development offerings

[http://opi.mt.gov/programs/indianed/IEFA.html#gpm1\\_9](http://opi.mt.gov/programs/indianed/IEFA.html#gpm1_9)

OPI IEFA Resources for all instructional K-12 units

<http://opi.mt.gov/Programs/IndianEd/curricsearch.html>

*English Language Arts IEFA K-12 Companion Guide to ELA Common Core Standards and IEFA units/lessons*

[http://www.opi.mt.gov/Curriculum/montCAS/MCCS/index.php?qpm=1\\_3&tpm=7\\_3](http://www.opi.mt.gov/Curriculum/montCAS/MCCS/index.php?qpm=1_3&tpm=7_3)

OPI IEFA Funding Spectrum Guide

[http://opi.mt.gov/programs/indianed/IEFA.html#gpm1\\_5](http://opi.mt.gov/programs/indianed/IEFA.html#gpm1_5)

*Essential Understandings Regarding Montana Indians*

<http://www.opi.mt.gov/pdf/indianed/resources/essentialunderstandings.pdf> and

Montana Tribes [http://www.montanatribes.org/digital\\_archives/matrix.php?page=intro](http://www.montanatribes.org/digital_archives/matrix.php?page=intro)

*The Framework: A Practical Guide for Montana Teachers and Administrators Implementing Indian Education for All*, OPI Publication. 2011. A copy has been sent to each school library in Montana or call Joan Franke for additional copies.

This includes: (a) review and/or refining school IEFA policy (is it “actionable”); (b) review and planning of professional development to support IEFA; (c) materials review and selection; (d) curriculum mapping towards aligning the Montana Content Standards and Indian Education for All, and/or (e) curricular integration of Montana Content Standards and Indian Education for All.