



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

Addendum to Current Evaluation Report

Student's Name	Initials	Birthdate	Today's Date
Parent(s) Name	Case Manager and Phone Number		District/School

This Evaluation Report Addendum process is intended to correct documentation errors and/or omissions that occurred during the most recent ER meeting. It does not require prior written notice or a meeting.

This addendum cannot be used to add or remove an identified disability or to change the outcome of the Evaluation Team meeting in any way. If the information to be added to the ER could change the determinations made by the Evaluation Team the district must convene an ER meeting to discuss that information.

The following information has been added to the student's ER dated _____ :

- Comments or information **provided** at the meeting by Parent(s) and/or Student
- Assessment data and/or results that were **discussed** at the meeting
- Implications for Educational Planning **presented** at the meeting
- Clarification of the need for special education and related services **discussed** at the meeting

DO NOT change the original signed ER document. The text document containing the added information must be attached with this form to the original signed ER document and uploaded to the student's record in AIM.

At a minimum, this addendum must be approved by the Parent/Adult Student, Administrator, and Special Education Teacher.

The Parent/Adult Student must be provided a copy of this form, the Evaluation Report, and the added information.

The following persons, as indicated by their signatures, have approved the addendum(s) to the ER:

Parent	Date	Parent	Date
Student	Date	Special Education Teacher	Date
Administrator or Designee	Date	Speech/Language Pathologist	Date
Regular Education Teacher	Date	School Psychologist	Date
Signature/Position	Date	Signature/Position	Date

Questions regarding the Evaluation Report Addendum process should be directed to the OPI at 406-444-5661.