



21st Century Community Learning Centers Site Information

1. Enter the **Site Name** for your program.
2. Using the drop down menus please put your:
 - Year of Original Grant
 - Site Organization Type
 - Month of Award
 - Year of this Award
 -
3. Enter in the Amount of Grant Award for Most Recent School Year.
4. Enter the award amounts for each year grant was awarded
5. In the text box next to **Associated District**, type in the school district that will be associated with this site.
6. Type information into the text boxes: **District Address, District City, District ZIP Code, District Phone Number, District E-mail Address, District Fax Number, Contact First Name, Contact Last Name**
7. Click on the box “**if any of the listed sources of funding will be utilized in conjunction with 21st CCLC and/or adult family members attending the 21st CCLC program. (Please check all that apply.)**”
8. Press the **Save Page** button.

Press the **Save Page** button before leaving the screen. Failure to save each page as it is completed will result in lost data.